

• Indicates Required information () Indicates Maximum Choice *Indicates "Yes" By Default **LISTING #**

ADDRESS

• **State** _____ • **County** _____ • **City** _____
• **ZIP Code** _____ + 4 • **Area** _____ • **Community/District** _____
• **Street # (HSN)** _____ **Modifier** _____ **Direction** _____ • **Street Name** _____
Suffix _____ **Post Direction** _____ **Unit #** _____

LISTING

\$ _____
• **Listing Price** _____ • **Listing Date** _____ • **Expiration Date** _____ • **Tax ID#** _____ • **Preliminary Title Ordered** _____
• **Offers (1)**
 Seller intends to review offers upon receipt
 Seller to review offers on Offer Review Date (may review/accept sooner)
Offer Review Date _____ (required if 2nd "Offers" option is selected)
FIRPTA withholding required? _____

LOCATION

Lot Number _____ **Block** _____ **Business Name** _____
MAP BOOK _____ **Map Page** _____ **Top Map Coord.** _____ **Side Map Coord.** _____

PROPERTY INFORMATION

Lot Size (Square Feet) _____ **Lot Size Source** _____
• **Allow Automated Valuation** _____ • **Show Map Link** _____ • **Internet Advertising** _____ • **Show Address to Public** _____ • **Prohibit Blogging** _____
• **Buyer Brkg. Commission (BBC)** _____ **Buyer Brkg. Commission Comments** (40 characters maximum) _____

OWNER'S INFORMATION

• **Owner's Name** _____ **Owner's Name 2** _____ • **Owner's Phone** _____
• **Phone to Show** _____ • **Owner's City and State** _____ • **3rd Party Approval Required (2)**
 None Short Sale Other-See Remarks • **Bank/RE Owned** _____ • **Auction** _____

VIRTUAL TOURS

Virtual Tour #1 URL (Please include http:// or https://) _____ **Virtual Tour #1 Description** _____
Virtual Tour #2 URL (Please include http:// or https://) _____ **Virtual Tour #2 Description** _____
Virtual Tour #3 URL (Please include http:// or https://) _____ **Virtual Tour #3 Description** _____

INITIALS:

Seller Date Seller Date Broker Date

Listing Address: _____

LAG # _____

ADDITIONAL TAX ID

Add'l Tax ID# _____

(Additional Tax IDs to be listed on attached sheets)

Add'l Tax ID# _____

Add'l Tax ID# _____

BROKER INFORMATION

• **LAG**

Listing Broker ID# _____

Broker Name and Phone _____

Listing Office - ID# _____

Brokerage Firm Name and Phone _____

Co Broker - ID# _____

Co Broker Name and Phone _____

Co Office - ID# _____

Co Brokerage Firm Name and Phone _____

BUSINESS INFORMATION

Liens/Mortgages _____

Leased Items _____

No. of Employees _____

Type of Business _____

Year Established _____

Hours of Operation _____

Years Current Owner in Business _____

Signage Stays _____

• **Major Type of Business (4)**

- Food & Beverage
- Gas Station
- Grocery
- Hospitality
- Manufacturing
- Retail
- Services
- Wholesale
- See Remarks

• **Licenses (4)**

- Alcohol
- Gaming
- Professional
- See Remarks

• **Franchise** _____

LISTING INFORMATION

Form 17 _____

• **Possession (3)**

- Closing
- Negotiable
- See Remarks
- Sub. Tenant's Rights

• **Showing Information (5)**

- Appointment
- Call Listing Office
- Owner-Call First
- See Remarks
- Showing Time
- View with Discretion

• **Location (5)**

- Business Park
- Corner
- Free Standing
- Inside
- Shopping Center
- See Remarks

• **Potential Terms (8)**

- Assumable
- Cash Out
- Conventional
- Lease/Purchase
- Owner Financing
- SBA
- See Remarks
- Variable Price Lstg

• **Lease Terms (4)**

- None
- Assignable
- 1-2 Years
- 2-3 Years
- 3-5 Years
- More Than 5 Years
- May Escalate

PROPERTY & FINANCIAL INFO.

Lot Dimensions (Feet) _____

Building Condition _____

• **Real Property (4)**

- Lease Only
- Lease Option
- Optional
- Purchase
- Rent Only
- Separate Listing
- See Remarks

• **Total Covered Parking** _____

• **Total Uncovered Parking** _____

INITIALS:

Seller

Date

Seller

Date

Broker

Date

Listing Address: _____

LAG # _____

ASSOCIATION INFORMATION

• Association _____ \$ _____ Association Dues _____ Association Dues Freq _____

FINANCIAL INFO.

\$ _____ \$ _____ \$ _____ \$ _____
Real Estate Value (\$) Equipment Value (\$) Inventory Value (\$) Goodwill Value (\$)

\$ _____ \$ _____ \$ _____ \$ _____
• Annual Gross Sales (\$) • Annual Rent (\$) • Annual Expenses (\$) • Net Proceeds (\$)

REMARKS

Marketing Remarks. CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (750)

Confidential Broker-Only Remarks. Comments in this category are for broker's use only. (500)

• **Driving Directions to Property** (200)

INITIALS:

Seller _____

Date _____

Seller _____

Date _____

Broker _____

Date _____